भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड
**THE COTTON CORPORATION OF INDIA LTD.**
**सैट सं: 46, 4th स्ट्रीट, कोतारी लेऔट, बी.आर.नगर, त्रिचि रोड, कोयंबत्तूर - - 641 005.**
**(A Government of India Undertaking)**
**Site No: 46, 4th Street, Kothari Layout, B.R.Nagar, Trichy Road**
**Opp. Coimbatore Stock Exchange bldg.., Singanallur, Coimbatore -- 641 005.**
**Phone No.2314461/2313856/ Fax: 2324712**
**CIN:U51490MH1971GO1014733**

No.CCI/CBE/ADM /2018-19/ DATE: 06.06.2019

***RE-TENDER FOR SUPPLY OF PRINTING ITEMS***

SEALED TENDERS ARE INVITED FROM REPUTED PARTIES / PRINTERS FOR SUPPLY OF PRINTED STATIONERY ITEMS AS PER MENTIONED SPECIFICATIONS. FOR FURTHER DETAILS RELATED TO TERMS AND CONDITION, OTHER DETAILS AND TO DOWNLOAD THE TENDER FORM, KINDLY VISIT OUR WEBSITE www.cotcorp.org.in and www.tenders.gov.in . THE LAST DATE FOR SUBMISSION OF TENDER IS 11.06.2019 AT 3.00 PM.

Sd/-
GENERAL MANAGER.

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# TECHNICAL BID - I

## Tender form for supply of Printing Items

| | | |
|---|---|---|
| 1. | NAME OF THE FIRM | |
| 2. | FULL POSTAL ADDRESS WITH TELEPHONE NO. / MOBILE NO. | |
| 3. | NAME OF THE PROPRIETOR / PARTNERS / DIRECTORS. | |
| 4. | DOING BUSINESS SINCE. | |
| 5 | NAME OF THE ORGANIZATION TO WHOM PREVIOUSLY SUPPLIED. | |
| 6 | PAN No. (Photo copy of the PAN card to be enclosed) | |
| 7 | ERNEST MONEY DEPOSIT (EMD) | D.D. No:_____<br>Dated:_____<br>Amount Rs:_____<br>Drawn on_____ |

Signature:_____

Name of The Printer with seal:_____

Date:_____

**Terms and Conditions ( For Printing Items ):**

1) Tenderers in prescribed format in sealed cover addressed to The General Manager, CCI Ltd., Coimbatore clearly super scripting "Tender for Supply of Printing Items" should reach office on or before 11.06.2019 upto 03.00 PM. The received tenders shall be opened on the very same day i.e., on 11.06.2019 at 04.00 PM in presence of tenderers or representative who wish to remain present.
2) **Interested parties should drop their tenders in the following manner:**

   **Envelope "A":** Sealed Envelope "A" marked as Technical bid – I, on the envelope should mention Technical Bid –I along with EMD and Photostat copy of PAN card.
   **Envelope "B":** Sealed Envelope "B" marked as Financial Bid-II on the envelope should mention Financial Bid only.
3) The Rates quoted by the interested parties should be as per the prescribed format inclusive of all taxes (tax, duties, levies and handling / transportation charges for delivery at our office. Supply should be made as per specifications within the specified time. Any amendments / overwriting in rates, if any in the quotation should be duly countersigned by the tenderer otherwise such quotations are liable to be rejected.
4) All printing items should be in bilingual along with RTI logo.
5) The rates quoted will be valid upto 12 months from the date of confirmation of the tender. No increase will be allowed once the tender rates are finalized.
6) The rates are inclusive of all taxes and transportation of the printing items to the branch office, Coimbatore will be borne by the supplier. Xerox copy of PAN CARD is must.
7) The Corporation reserves the right to increase/decrease the order for any or all items mentioned in the tender.
8) Printers may verify the proformas for the purpose of printing at the above address during working hours on any working day.
9) Quality papers should be used for any printing items and the sample paper should be submitted alongwith quotation. In case of registers where pacca binding is required, printer has to use good quality of card board, rexine, cloth and quality gum as per the requirements /specifications.
10) The corporation may accept/reject any/all part/full tender.
11) Supply order shall be placed as per requirement .
12) Pan number (Copy to be enclosed) should be mentioned in the Technical Bid of the tender form.
13) L-1 rates will be decided Item-wise.
14) F.P.Cloth labels should be of good quality canvas and as per sample provided to you.
15) The Corporation reserves its right to take delivery of said items as per requirements within a period of one year i.e., the rates should be applicable for one year from the date of issuance of work order.

16) Interested parties shall have to submit their sealed tenders mentioned as per Sr.No.2 above along with EMD of Rs.5000/-(Rupees Five Thousand only) by way of Demand Draft of any nationalized bank drawn in favour of "The Cotton Corporation of India Ltd. payable at Warangal. The EMD amount shall be paid to the party after completion of the contract work.
    **Note: Quotation/Tenders without EMD will not be considered.**
17) In case the quality of Printing item is not found in accordance with the specifications or the sample, the Corporation will be at liberty to reject such items and supplier is liable to make good any losses occurred due to the same.

18) If the quality of the Printing Item is not as per the specification and looking to the urgency, Corporation has liberty to accept the printing, but appropriate deduction will be made from tender rate.
19) The Corporation reserves its right to increase / decrease the quantity of items to be supplied by the successful bidder. The quantity mentioned in the quotation is subject to change as per requirement.
20) Printing has to be done as per requirement.
21) The qualified party has to supply the required order quantity within 10 days from the date of receipt of work order failure to which the corporation would have no other option but the liberty to fulfill its requirement from other suppliers and any prices difference that is (Market price / tender rate) losses whatsoever shall be recovered from party.
22) The tenderers terms & conditions will not be accepted.

**DECLARATION**

A. We confirm having read and understood all the terms and condition of this tender notice and here by undertake unconditionally to abide by them all for fullest compliance thereof failure which the Corporation reserves its right to forfeit the EMD of Rs.5000/- and at the same time would recover from me any extent of loss sustained during such course.
B. We confirm that all the Items to be delivered will be as per the Technical Specifications / Branded Items specified in the tender form, failure to which the Corporation also reserves its right to reject the Work Order.
C. The decision of the Corporation will be treated as final & accepted subject to any dispute whatsoever pertaining to the tender.

Authorized Signature:_____

Name of The Printer:_____

Address of the Printer with Seal:_____

_____

Place:_____

Date:_____

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# FINANCIAL BID-II

निविधा फार्म क्रमांक / Tender form No.: _____
जारी करने की तारीख / Date of issue : 06.06.2019
प्रस्तुत कारने की अंतिम तारीख / Last date of submission: 11.06.2019 upto 03.00 PM
निविधा खोलने की तारीख / Date of opening of tender : 11.06.2019 at 04.00 PM

## TENDER FOR PRINTING ITEMS

| SL. NO. | PARTICULARS OF PRINTED STATIONARY ITEMS | APPROX. REQUIREMENT | SPECIFICATION | Tender Rate received | |
|---|---|---|---|---|---|
| | | | | | |
| 1 | GATE PASS | 6 PADS | 100 SETS (1+3) | | |
| | | | | | |
| 2 | IMPREST CASH VOUCHER | 6 PADS | 100 SHEETS | | |
| | | | | | |
| 3 | WEEKLY STATEMENT OF INSURANCE POSITION | 6 PADS | 100 SHEETS | | |
| | | | | | |
| 4 | TAX INVOICE | 6 PADS | 50 SETS (1+3) | | |
| | | | | | |
| 5 | TRIAL OUT TURN | 6 PADS | 100 SETS (1+2) | | |
| | | | | | |
| 6 | FORWARDING OF PURCHASE OF KAPAS BILLS FOR PAYMENT | 6 PADS | 100 SETS (1+1) | | |
| | | | | | |
| 7 | FP BALES WEIGHT LIST | 6 PADS | 100 SHEETS | | |
| | | | | | |
| 8 | DAILY PURCHASE REPORT | 6 PADS | 100 SHEETS | | |
| | | | | | |
| 9 | TRANSIT INSURANCE | 6 PADS | 100 SHEETS | | |

| | | | | | |
|---|---|---|---|---|---|
| | **ADVICE / TRANSFER SLIP** | | | | |
| | | | | | |
| **10** | **SAMPLE SLIP** | **15 PADS** | **100 SHEETS** | | |
| | | | | | |
| **11** | **STOCK REGISTER** | **6 BOOKS** | **100 SHEETS** | | |
| | | | | | |
| **12** | **KAPAS INWARD REGISTER** | **6 BOOKS** | **100 SHEETS** | | |
| | **DATE WISE COTTON SEED SALE REGISTER** | **6 BOOKS** | **50 SHEETS** | | |
| **13** | **INSURANCE REGISTER** | **6 BOOKS** | **50 SHEETS** | | |
| **14** | **OUTWARD REGISTER** | **6 BOOKS** | **50 SHEETS** | | |
| **15** | **HEAP REGISTER** | **6 BOOKS** | **50 SHEETS** | | |
| **16** | **BALES LABELS** | **10 No** | **100 each bundle** | | |
| **17** | **COTTON SEED READY INTIMATION** | **6 PAD** | **100 SHEETS** | | |
| **18** | **Cotton seed delivery challans** | **6 Pads** | **100 sheet each** | | |
| **19** | **Cotton Seed Sale contract** | **6 pads** | **100 sheets each** | | |
| **20** | **Cotton Seed Debit note** | **6 pads** | **50 sheets each 1+2** | | |
| **21** | **CCI Letter head** | **10 pad** | | | |
| **22** | **Open Auction confirmation** | **6 pad** | **100 sheets** | | |
| **23** | **GATE PASS** | **6 PADS** | **100 SETS (1+3)** | | |

The Terms and conditions are accepted as per Technical Bid-I and abide by us.

Authorized Signature:_____

Name of The Printer:_____

Address of the Printer with Seal:_____

_____

Place:_____

Date:_____